



# Merchandise Shop Policy Statement

## Analytics Club at ETH

Active from 22 December 2020

Analytics Club at ETH  
Lerchenrain 13-0  
8046 Zürich  
Switzerland

### General information

In this privacy policy we inform you about how the Analytics Club at ETH ("Analytics Club", "we", "our", "us") processes personal data we receive from you during all contacts and during the ordering process.

In addition to the information in this document, our general Privacy Policy applies, which can be found [here](#).

### Banking information

Bank	Post Finance
IBAN	CH75 0900 0000 1501 1890 6
SWIFT/BIC	POFICHBEXXX

### Return policy

No returns or exchanges are possible once order is placed.

### Payment

The money should be transferred within 5 working days after the order is placed. The items will be ordered only once the payment is received.

### Pick up window

The orders will have to be picked up from campus (ETHZ) between 22/02/2021 and 07/03/2021. Exact time and location will be communicated at a later time.

### What we collect and store

While you visit our site, we'll track:

- Products you have viewed: we will use this to, for example, show you products you have recently viewed
- Location, IP address and browser type: we use this information as part of the shop tool to keep track of orders and their origins.
- Shipping address: we will ask you to enter this for the billing address.

We will also use cookies to keep track of basket contents while you are browsing our





site.

When you purchase from us, we will ask you to provide information including your name, billing address, email address and phone number. We will use this information for purposes, such as, to:

- Send you information about your account and order
- Respond to your requests
- Process payments and prevent fraud
- Comply with any legal obligations we have

Your data will be retained as long as there is no request for erasure by you. This includes your name, email address and billing addresses.

**Who on our team has access**

Only the current board members have access to the information you provide, such as:

- Order information like what was purchased, when it was purchased
- Customer information like your name, email address, and billing information.

Our board members have access to this information to help fulfill orders and support you.

